

1. General information

Supplier name			
Street / PO Box			
Zip code/City			
Country			
Telephone		Fax	
Supplier no. <i>(will be filled-out by pro-beam)</i>		E-Mail	

Are you

Manufacturer
 Merchant
 Service provider

other
 Description :

Please shortly describe your products / services

Number of employees	Total	Production	Administration	R&D
Revenue	currently (Euro)	Year-1 (Euro)	Year-2 (Euro)	Year-3 (Euro)

2. Organizational information

	Name	Telephone	E-Mail
General Manager			
Sales Manager			
Quality Manager			
EHS/ Product Compliance/ Regulatory Affairs			

3. Banking account

Account holder*		IBAN/Account no.	
Seat of the bank*		BIC	

Deviates the bank account details from the name or country of the account holder?

yes
 no

*This parameter must match to supplier data.

4. Insurance information

(please add copies of the insurance policies)

Does a product liability insurance exist? If yes, which type and amount is insured?	<input type="radio"/> yes	<input type="radio"/> no	
Do other insurances (such as operational, environmental, etc.) exist? If yes, please list.	<input type="radio"/> yes	<input type="radio"/> no	

5. Code of Conduct

Does your company have its own Code of Conduct and Compliance Guidelines? yes no

6. References

Please list your main customers by market segment.

Customer (Name, location)	Market	Project	Share of turnover (%)

7. Technical Expertise

Is it possible to carry out a product development? yes no

Are capable to provide sub assemblies, finale assemblies? yes no

8. Guidelines / codes

Do the materials that you use for our products comply with the relevant legal requirements for banned, restricted or hazardous substances and do your products comply with the relevant legal requirements applicable in the country of origin and destination country? yes no

Please consider especially the requirements of: RoHS, REACH, WEEE, CE, California Prop 65

Are your products RoHS compliant in the sense that none of your products contains more than 0.1% by weight (w/w) in homogenous materials lead, mercury, hexavalent chromium, polybrominated biphenyls (PBB) and polybrominated diphenyl ethers (PBDE) or more than 0.01% by weight (w/w) in homogenous materials cadmium in accordance with Directive 2011/65/EU on the restriction of the use of certain hazardous substances in electrical and electronic equipment? yes no

Are your products REACH compliant in the sense that none of your products contains substances listed in Annex XIV of Regulation (EC) No 1907/2006 REACH and its amendments as subject to authorisation? yes no

Please refer to <http://echa.europa.eu/addressing-chemicals-of-concern/authorisation/recommendation-for-inclusion-in-the-authorisation-list/authorisation-list> and Regulation (EC) No 1907/2006 REACH Article 56.

Are your products REACH compliant in the sense that none of your products contains more than 0.1% by weight (w/w) SVHC listed on the REACH "candidate list"? (Candidate List of Substances of Very High Concern for Authorisation) Please refer to <http://echa.europa.eu/candidate-list-table> and Regulation (EC) No 1907/2006 REACH Article 59. yes no

9. Is your Management System certified?

yes no

Quality Management	Environmental Management	other
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Please enclose below-mentioned documents and sign at the end of this questionnaire.

Appendix

Copy of Certificate

10. Quality Management System

Do you have an emergency/business continuity plan to preserve the ability to supply also in exceptional situations (e.g. fire, flood, strike etc.?) yes no

How long do you keep quality documents and records? years

Do you have a change management system implemented, ensuring to inform us in advance in case of changes? yes no

Has your company implemented a system to ensure the traceability from raw material up to the final product? yes no

If no, please explain this:

I hereby confirm that the answers given above are correct.

Date

Signature

Name

Position

Thank you for your cooperation!

pro-beam approval

Function

Name

Signature

Date

Please send us the supplier self assessment via the contact form on our website.